

Appendix C Adult Safeguarding Policy Summary

(To be read/explained and given to the new Reader by the Coordinator at enrolment.)

The people who run Read Easy realise that adults sometimes suffer abuse from others. We want to make sure that while you are working with us you feel safe and able to concentrate on your learning.

We want you to know that if you do experience bullying or any form of abuse, either from anyone in our organisation or in your personal life, you can tell us and we will take you seriously. We have a trained Safeguarding Champion who will be able to help you to find the best solution for you.

If you would like our help to protect yourself against any form of abuse you can call the Safeguarding Champion directly yourself, or speak to your Coach or Coordinator, who can contact the Safeguarding Champion for you. The Safeguarding Champion can then help you to decide what action you would like to take, or what action you would like us to take on your behalf. However, please remember that if you share confidential information with us, we cannot promise to keep it a secret if we have any concerns about your safety or the safety of someone else.

It may be possible for you to report something anonymously so that no-one would know who had reported it. Your Safeguarding Champion can talk to you about this. There are new rules that mean you will be able to decide what happens as a result of your reporting, so that you can feel confident to ask for help without worrying about the outcome.

It is important that the learning relationship between you and your Coach is professional. The Coach aims to be reliable and kind, and you should always feel comfortable. Please let us know if you have any concerns regarding this.

The names and contact numbers of your Coordinator, Safeguarding Champion and local Adult Safeguarding Helpdesk are on this piece of paper. Please keep it safe so that you have the contact details if you ever need them.

	Name	Telephone number
Read Easy Safeguarding Champion		
Read Easy Coordinator		
Local Adult Safeguarding Helpdesk		

A full version of our Adult Safeguarding Policy is available on request.