

## Part time Regional Adviser for Read Easy UK in the South West of England

**Closing date: 2nd April 2024**

### **An exciting opportunity to be involved in the development of a growing adult literacy charity as it expands within the South West of England**

One in 20 adults in the UK has never learnt to read at all, but it is never too late to learn. Read Easy UK is a volunteer organisation that delivers one-to-one reading coaching to adults aged from 18-88 through a network of affiliated, locally run volunteer groups.

With its free, flexible, confidential approach, Read Easy encourages many people who are too embarrassed to join a class to come forward for one-to-one support. Each new reader is provided with their own personal Reading Coach, so that they can learn in private and at their own pace. Learning to read transforms their lives in many other ways as well, including enabling them to support their children's and grandchildren's reading, and so transfers the benefits to the next generation.

There are currently 76 affiliated Read Easy groups across England, together involving more than a thousand volunteers. Read Easy UK is the registered charity and umbrella organisation, based in north Gloucestershire, which supports this network of volunteer groups.

As our South West Regional Adviser, you would be providing high quality support to our 14 volunteer groups across Gloucestershire, Wiltshire, Avon, Somerset, Dorset, Devon and Cornwall. Your support will ensure that they provide the same for their volunteers and Readers. From meeting with Team Leaders to provide one to one support to delivering refresher training for small groups of volunteers this is a dynamic and rewarding role.

You will need to have experience of working with volunteers; strong people management and interpersonal skills; excellent communication skills; and the confidence to run meetings and deliver presentations.

This is a part-time role for 15 hours per week. Please note that this role is home-based, requires flexibility and involves regular travel within the region and occasional evening and weekend working. The successful candidate will have been employed to work with volunteers for at least two years.

### **Salary & Benefits**

- Salary up to £11,682 based on 15 hours per week (Full time equivalent salary £29,205)
- 25 days holiday plus bank holidays and Christmas closing and 2 days volunteering leave – all calculated pro-rata based on full time equivalent of 37.5 hours
- Company sick pay to financially support you when you are unwell (above statutory upon completion of probationary period)
- Support when extending your family – company parental and adoption pay (above statutory after 12 months service)



- Access to RewardHub – which gives retail discounts and has a ‘Wellbeing Centre’ with tools, tips, recipes, workout videos and guides which will help you to reach your own wellbeing goals
- Training and Development opportunities and resources – we are developing personal plans in this area to enhance employee experience and opportunity
- A collaborative, creative and inspiring working environment full of committed and passionate employees and inspirational volunteers

**To apply:** To apply, please download this [Application Template Regional Adviser - South West](#)

We strive to ensure our recruitment practices are fair, open, easy to access and as inclusive as possible. We aim to recruit a team which broadly reflect the local communities which we serve; to work with and learn from each other to continually improve the service we deliver to our Readers. Our Equality, Diversity & Inclusion Group is actively promoting and advancing diversity and inclusion, ensuring a culture where everyone can be themselves and thrive. We welcome you to apply and be your authentic self.

If you need any support with your application please email [recruitment@readeasy.org.uk](mailto:recruitment@readeasy.org.uk).

**The closing date for this post is 23:59 on Tuesday 2<sup>nd</sup> April 2024.**

**Should you be shortlisted, the first round of interviews will take place online on Monday 8<sup>th</sup> April with in-person interviews at our offices in North Gloucestershire on Wednesday 17<sup>th</sup> April in the afternoon.**

*“It’s been a life-changing experience. Last week I read a book to my grandson.  
I never read to my children because I couldn’t.”*

Peter, from Read Easy Poole